

## Terms of Reference

### **A. Title :**

"Understanding the Dynamics of sexual harassment against women and evaluating the efficacy of prevention and intervention."

### **B. Introduction :**

Sexual harassment against women is a deeply rooted and pervasive problem that transcends geographical boundaries, cultural backgrounds, and socio-economic classes. In Bangladesh, sexual harassment, particularly rape, is a critical issue that plagues the safety and well-being of women in both urban and rural areas. Mymensingh, a division in Bangladesh, is no exception to this phenomenon. This study aims to understand the dynamics of sexual harassment against women in Mymensingh, with a focus on rape, and evaluate the efficacy of prevention and intervention strategies in addressing this issue.

### **C. Statement of the Problem :**

Despite legal provisions and social awareness campaigns, sexual harassment continues to occur in Mymensingh, Bangladesh, affecting the physical, emotional, and mental well-being of women. The persistence of this issue necessitates a comprehensive understanding of the underlying factors contributing to its prevalence, as well as an assessment of the effectiveness of existing prevention and intervention measures. The findings from this study will help inform future policies and interventions to better address sexual harassment in Mymensingh and beyond.

### **D. Objectives:**

The objectives of the research are:

- To explore the dynamics of sexual harassment against women in the study area.
- To investigate the role of socio-economic, cultural, and environmental factors in the occurrence of sexual harassment in the study area.
- To assess the effectiveness of current prevention and intervention strategies in reducing the incidence of sexual harassment.
- To examine the experiences and perceptions of women and other stakeholders regarding current prevention and intervention strategies against sexual harassment in the study area.
- To provide recommendations for enhancing the efficacy of prevention and intervention strategies to better address sexual harassment in the study area and other similar contexts.

### **E. Description of the assignment :**

The following minimum activities to be conducted in this research –

- 1) Independently make research plan/research proposal in compliance with mission and vision of Bangladesh Police and also with the Bangladesh Police Research Policy, 2018 (The Bangladesh Police Research Policy is available on [www.police.gov.bd](http://www.police.gov.bd)).
- 2) Conduct research work as per approved research plan/ research proposal in compliance with mission and vision of Bangladesh Police and also Bangladesh Police Research Policy, 2018;
- 3) Prepare a suitable dissertation;

- 4) The researcher/research organization has to accomplish his/her or their tasks by May 2025;
- 5) Research reports might be written either in Bangla or in English, but a standard English/Bangla translation must be submitted a standard Bangla translation
- 6) 200 printed copies of research reports ( English100& Bangla 100) with suitable design and format shall be submitted to Addl. DIG(Crime & Ops), Bangladesh Police, Range DIG Office, Mymensingh after the completion of research work;
- 7) At least one formal presentation/dissemination seminar shall be made before Police officers and relevant experts after completion of research work.
- 8) At least one presentation shall be made before Proposal Evaluation committee (PEC) with technical proposal.
- 9) At least three presentations (i. Inception report; ii. Data Collection Report; iii. Draft Report) shall be made before Range DIG Office, Mymensingh Research Committee and/Acceptance Committee during conducting of research work.
- 10) The formation of research team to be comprised with at least 03 (Three) researchers including principal investigator.
- 11) The researcher shall provide outline and workflow of each programs, based on the objectives of mentioned above. (However, research objectives provided in the RFP might be revisited as per the requirement of the procuring entity if needed).
- 12) At least 10 copies (English 5, Bangla 5) research synopsis and shall be submitted to Addl. DIG(Crime & Ops), Bangladesh Police, Range DiG Office, Mymensingh after completion of research work.
- 13) The researcher shall be able to participate in any meeting for reviewing progress as per demand of Range DIG Office, Mymensingh when required;

**F. Research Technical Proposal shall contain :**

- a) **Abstract:** In 200 words, it should make clear what the study is about, why it is important to study, and how it will be done.
- b) **Title:** "Understanding the Dynamics of sexual harassment against women and evaluating the efficacy of prevention and intervention."
- c) **Introduction:** A brief background of the proposed research work and its relevance;
- d) **Statement of the Problem:** This will include the relevant issues of the proposed research, its context, critical write-up of the existing literatures on the subject of the proposed research. This should show the knowledge gap that the proposed study will explore and the statement of purpose i.e. the researcher's interest in undertaking the study;
- e) **Research Questions /Objectives:** This could be written either as research questions or objectives. However, it should clearly spell out what research questions will achieve. It may be written in the form of general research questions/objectives and specific Research questions/objectives;
- f) **Conceptual Framework:** This will depict how the factors, variables or phenomena of the Research topic are interlinked; it should preferably be presented in a diagram form;
- g) **Significance:** This should describe in clear terms the importance of the proposed Research, its practical application in solving problems, and its policy implication;

- h) **Methodology:** This shall include three things (i) the approach and the strategy (ii) data collection methods; and (iii) data analysis methods. Approach may be quantitative, qualitative or a mixture of the two. In the case of the quantitative approach the strategy could be experimental, and non-experimental/survey. In the case of the qualitative approach the strategy could be ethnography, case study, grounded theory, phenomenological research, or narrative research. Whatever the approach and the strategy could be, it must give ideas about the sample case study and the sampling procedures. Data collection methods may vary according to the approach and the strategy. However, it may include (1) asking people through survey questionnaires and interviews (semi-structured, narrative) focus group; (2) observation standardized experiments, participant and non-participant; and (3) studying documents or secondary analysis. Data analysis methods should specify how quantitative and qualitative data will be analysed and interpreted. The researcher(s) should give an indication of how validity of data will be ensured. The sample size shall be representative to generalize the study as per statistical formula. **This methodology shall present before Proposal/Tender Evaluation Committee (P/TEC) for evaluation purpose.**
- i) **Research Team:** This shall show the persons involved in the study with a brief bio-data of them focusing on their academic field and research experience;
- j) **Timeframe:** This shall show the time to be needed to carry out the research work in a flowchart showing the different stages of the research work including but not limited to (i) review of literature, (ii) questionnaire (if any) design (iii) pre-testing of questionnaire (iv) data collection (v) data processing and data analysis (vi) report writing (Dissertation) (vii) faculty seminar (viii) report finalizing;
- k) **Reference:** This should follow the HARVARD style of referencing.

**G. Contract Duration :**

The contract shall be for the period namely 06/04/2024 to 06/05/2025 or until the completion of research.

**H. Qualification :**

- 1) Researchers/Research Team Leader (Principal Investigator) shall have minimum Masters or MPhil, or PhD degree and affiliated with any university, institution or organization in Bangladesh. The applicant must submit a No Objection Certificate from the respective organization to carry out the research once selected.
- 2) Freelance Researchers/ any Research firm based in Bangladesh having Masters or MPhil, or PhD degree may also apply.
- 3) Ability to accomplish proposed implementation plan within time schedule & cost.
- 4) Researchers must be available in the country throughout the research period.
- 5) Researcher/Research team leader (Principal Investigator) must have at least 5 years of research experience in Government of Bangladesh under different ministries/division/organizations/NGOs and have ability to conduct a research independently.
- 6) Researcher/ Research team leader (Principal Investigator) must have at least three research publications in international or national journals. The list of journals shall be attached with RFP.

- 7) Research team shall be comprised with at least one member with law enforcement experience. Team member's full resume for the proposed research shall be attached with RFP.

**I. Experience :**

Selected Researcher/Research team leaders are invited to provide information indicating that they are competent and qualified to perform this research. Description of similar assignments (Social research), experience in similar activities (Crime related), experience in similar operating environments and conditions (Police/ Law enforcing agency), professional qualification, experienced staffs document shall be attached with RFP.

**J. Other condition :**

- 1) Progress report shall be submitted within the date of 15<sup>th</sup> of every month until completion of Final Report.
- 2) All documents regarding expenditure should be preserved and sent to respective authority.
- 3) All materials and output of this study will be the intellectual property of Range DIG Office, Mymensingh.
- 4) Proposal evaluation process shall be made in compliance with Public Procurement Act, 2006 and Public Procurement Rules, 2008.
- 5) Only short listed respondents would be invited for a brief presentation to show their competency and submit their financial proposals.
- 6) Range DIG Office, Mymensingh will not compensate to any unsuccessful applicant for preparation of proposals. This announcement does not make any commitment to award a grant to anyone.
- 7) Range DIG Office, Mymensingh reserves the right to accept or reject any proposal without assigning any reason.
- 8) Research work may be terminated at any time, if the procuring entity reasonably perceives that the research quality and the timeline of research are not maintained.

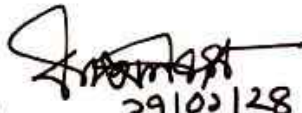
**Miscellaneous:**

- 1) A Subject Matter Expert from Range DIG Office, Mymensingh and (if needed) one or more Field Liaison Officers from relevant police units must be attached during the conduction of the intended research;
- 2) Summary of recently published five researches/articles by the chief researchers must be submitted mentioning the name of the journal, ISBN, volume number and year;
- 3) In case of PhD and MPhil degree holders, the title of their concern research, department, university and the name of supervisor must be mentioned;
- 4) The procuring entity may monitor the process of data collection in the field in any phase of the research;
- 5) Every month the progress report of the conduction of the research must be submitted to the Addl. DIG(Crime & Ops), Bangladesh Police, Range DIG Office, Mymensingh as a part of the contract made between the parties;
- 6) In any phase of the conduction of the research, the Addl. DIG(Crime & Ops), Bangladesh Police, Range DIG Office, Mymensingh may postpone the contract signed with the researcher/ research firm, if gross plagiarism or irregularity is identified;

- 7) The researcher/research organization must submit a total of 200 copies (English 100 and Bangla 100) of full research report with agreed design and format including softcopies;
- 8) The researcher/firm must submit 2 articles (one English & one Bangla) suitable for publishing in journals (4000 words) based on the same to the Addl. DIG(Crime & Ops), Bangladesh Police, Range DIG Office, Mymensingh after completion of the research;
- 9) The researcher/research organization shall follow Harvard referencing style for citing any reference as well as preparing bibliography;
- 10) The researcher/research organization shall include National Identification Number, e-TIN, VAT certificate with technical proposal;
- 11) Three copies of recent colour passport size photograph shall be attached;
- 12) In view of conducting research, the teachers from the public/private universities or officers from autonomous bodies of Bangladesh must include 'No Objection certificate' with the proposal.

  
 ১৯/০২/২৪  
 অতিরিক্ত পুলিশ সুপার  
 (ক্রাইম ম্যানেজমেন্ট)

  
 ১৯/০২/২৪  
 পুলিশ সুপার  
 (প্রশাসন ও অর্থ)

  
 ১৯/০২/২৪  
 অতিরিক্ত ডিআইজি  
 (ক্রাইম ম্যানেজমেন্ট এন্ড অপারেশনস্)

  
 ১৯/০২/২৪  
 ডিআইজি